

# *Weddington High School*

4901 Monroe Weddington Road  
Matthews, NC 28104  
(704) 296-6319

Principal, Dr. Jeff Kraftson

Registrar, Ms. Janice Penegar

## Checklist for Incoming Military Students

Welcome to Weddington High School! Please use the following checklist to ensure that you have everything needed to enroll at our school.

- ☐ Progress Report / Report Card / Transcript from previous school
- ☐ Student Health Information/Immunization Record
- ☐ Birth Certificate
- ☐ Custody Documentation if applicable
- ☐ Health Assessment Paperwork (required only if student has not been previously enrolled in a NC school)
- ☐ Are You Military Connected

If you have any questions during the registration process, please contact our Registrar, Janice Penegar at (704) 296-6319.

Thank you, and we look forward to meeting you and your student(s). Our school's military POC is our Senior JROTC Instructor, LtCol David Morgan, USMC (Ret).

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## Checklist for Outgoing Military Students

Please use the following checklist to ensure that you have everything needed to transfer out of our school.

- ☐ Notify Weddington High School Registrar, Janice Penegar (located in Guidance Office), that your child will be leaving at least two weeks in advance.
- ☐ Progress Report/or Report Card
- ☐ Official Transcript
- ☐ Daily Attendance Summary Report
- ☐ Additional paperwork if applicable (this would include medical, IEP, 504, AIG)
- ☐ Birth Certificate/Immunization Record
- ☐ Ensure all school issued materials are returned (laptop, books, electronics)
- ☐ Transfer Orders (Military-connected)
- ☐ Custody documentation (if applicable for new school)

We have enjoyed having your student(s) with us at Weddington High School. We wish you and your family success in your future endeavors. Thank you for your service!